**MaineDOT/ACEC-Maine Joint Transportation Committee**

**July 13, 2015**

Meeting Sign-In Sheet (X = attendance)

|  |  |  |  |
| --- | --- | --- | --- |
|  | **Name** | **Organization** | **Email address for names not listed below** |
| **X** | Patrick Adams | MaineDOT - Planning |  |
| **X** | Norman Baker | TYLin International |  |
|  | Chris Bean | CLD Consulting Engineers |  |
|  | Steve Bodge | MaineDOT– Highway Program |  |
| **X** | Tim Bryant | VHB |  |
| **X** | Jack Burgess | Becker Structural Engineers |  |
|  | Robert Chaput | S.W. Cole Engineering, Inc. |  |
| **X** | Rich Crawford | MaineDOT-Bur. Project Dev. |  |
|  | Kevin Cummings | MaineDOT - |  |
| **X** | Peggy Duval | Kleinfelder |  |
|  | Wayne Emington | FHWA- Maine Division |  |
| **X** | Don Ettinger | Gorrill-Palmer |  |
| **X** | Debbi Farrell | MaineDOT - CPO |  |
| **X** | Brad Foley | MaineDOT-Highway Program |  |
| **X** | Darrell Ford | Parsons Brinckerhoff |  |
|  | Wayne Frankhauser | MaineDOT – Bridge Program |  |
|  | JoAnn Fryer | CLD Consulting Engineers |  |
|  | Jason Gallant | CMA Engineers |  |
|  | Tom Gorrill | Gorrill - Palmer |  |
| **X** | Tony Grande | VHB |  |
|  | Gina Gulseth | Terracon |  |
|  | Steve Hodgdon | VHB |  |
|  | Dan Hudson | CMA Engineers |  |
|  | Brian Keezer | MaineDOT- Traffic |  |
|  | Brian Kittridge | MaineDOT |  |
|  | Bob Klimm | Parsons Brinckerhoff |  |
| **X** | Evan Lowell | TransSystems |  |
| **X** | James Mansir | Erdman Anthony |  |
| **X** | Cheryl Martin | FHWA – Maine Division |  |
|  | Israel Maynard | Stantec |  |
| **X** | Dale Mitchell | HNTB |  |
|  | Mike Moreau | MaineDOT – Utility Engineer |  |
|  | Todd Pelletier | MaineDOT |  |
|  | Mark Peterson | Golder Associates |  |
| **X** | Paul Pottle | FST |  |
|  | Bill Pulver | MaineDOT-Bur. Project Dev. |  |
| **X** | Scott Rollins | MaineDOT-Bur. of Planning |  |
|  | Gary A. Santy | Stantec |  |
|  | Will Savage | Acorn Engineering |  |
| **X** | Steve Sawyer | Sebego Technics |  |
|  | Bob Skehan | MaineDOT |  |
|  | Chris Snow | GZA |  |
|  | Matt Steele | Kleinfelder |  |
| **X** | Jeff Tweedie | MaineDOT- Multimodal Prog. |  |
| **X** | Kristi Van Ooyen | Maine Turnpike Authority |  |
|  | Guy Whittington | MaineDOT - Contracts |  |
| **X** | Michael St. Pierre | S.W. Cole |  |
| X | Michael Long | McFarland Johnson |  |

MAINE DEPARTMENT OF TRANSPORTATION

and

AMERICAN COUNCIL OF ENGINEERING COMPANIES

Quarterly Meeting

July 13, 2015 – 1:30 to 3:00

Location – MaineDOT Headquarters, Augusta – Conference Room 216

Meeting Minutes

1. Introductions
2. Review Agenda
3. MaineDOT Updates (Including personnel changes).
   * Contract Procurement Office – Debbie Farrell

* The Prequalification Process is complete and all GCA’s have been executed except for Construction Support Services.
* Prequal List will be updated to show GCA firms by service area.
* Construction Support Services – Negotiated Rates

The Department saw an increase of $10 or more per hour from several firms and had some firms submitting hourly rates well above the Department’s wage rate caps. They decided to look closely at the rates and determine fair and reasonable rates for each level of inspector.

* If a firm’s negotiated rates from the prior Construction Services RFQ were already above what the Department determined to be fair and reasonable the rate is capped at the higher rate until such time the Department’s fair and reasonable rates exceeds that amount.
* If the rates were lower, they can be increased to the new higher rate.
* MaineDOT discussed this change with FHWA before implementation.
* ACEC of Maine thanks the Contract Procurement Office for the efforts during the RFQ process.
  + Highway – Brad Foley
* Vacancies
* Two vacant project manager positions in Regions 4 and 5.
* Senior Geotech Position
* Fifteen Highway Design GCA’s were awarded
* The Highway Program is working to develop a one-day workshop for the GCA firms.
* 2018 candidate project field reviews are underway
* A handful of new projects will be assigned this fall. They are waiting on existing conditions surveys.
* Engineering Instructions – working on streamlining website and information locations.
  + Materials Testing – No update
  + Multi-Modal – Jeff Tweedie
* Capital Traffic projects are primarily designed utilizing consultant resources.
* They will continue to use consultant resources for inspection services.
* Developing work plan project candidates.
  + Planning – Scott Rollins
* Staffing Updates
* Chip Getchell retired
* Jeff Wing retired
* Russ Charette retiring the end of August
* Duane Scott retiring the end of August
* Darryl Belz to assist Russ’ group with Pavement Preservation
* Dean Van Dusen helping out with the Community Outreach Office
* Susan Moreau is leading the Multimodal Planning Division
* Working on Long Range Transportation Needs Assessment
* Updating Public Involvement Plan
* MaineDOT’s Annual Report is now posted online
  + Property Office – No Update
  + Utility – No Update
  + Bridge – No Update
  + Bridge Maintenance – Ben Foster
* No staffing changes
* Reorganizing Overload Permit Process
* Bridge inspection platform is changing from Pontis to Inspectech. Hopefully this platform will be more user friendly.
* Large effort underway to get the bridge plans in order and located.

1. CADD – Bob Skehan

* Not a lot of news, major updates or hearing any issues

1. Complete Streets – Patrick Adams

* All projects will be evaluated to determine the best use for the needs of all users.

1. ACEC Sub-committees – All subcommittees have been asked to develop their Annual Work Plans and present them at the November meeting. Updates from teams that have met since our last meeting.
   * CADD

* Jeff Davis has stepped down as Co-Chair
* It has been difficult to keep the group going and active
* The website is functioning well
* Bridge
  + All 16 prequalified firms received GCA’s.
  + The focus will be on preservation with some bundling of projects.
  + Sea Level rise is looked at on a case by case basis.
  + The Load Rating Guide is now posted on MaineDOT’s website.
  + Keeping Our Bridges Safe Report is posted on the Department’s website.
  + We need to improve the links between MaineDOT and ACES Websites.
  + Be Schonewald was a guest speaker presenting on the new sign foundation design process.
  + Next meeting is September 15, 2015.
  + Tom Kendrick is replacing Steve Hodgdon whose term is expiring.
* Highway
* Met the beginning of June
* Working on updates to Design Guidance and the Design Exception Process.
  + If you have multiple design exceptions they need to be submitted together to the program lead.
* Guardrail design is moving towards Midwest and they have advertised first full project. Working with FHWA on how this will be rolled out (new testing requirement)
  + Looking into having a meeting on pavement structural design but waiting for Geotech information first.
* Local Project Administration
  + MaineDOT revising the policy for eligibility. The Department is focused on assuring they are in compliance with Federal requirements.
  + LPA is seen as a corporate risk to FHWA and they are working to reduce this risk.
* Multimodal
  + The draft Marine Design Guide is underway. Paul Pottle will send the drafts to be posted on the ACEC website.
  + The group is looking for an editor and feedback.

1. 2015 Calendar Year Delivery Performance Summary – Rich Crawford

* 80 – 85% of the Department’s projects have been delivered with on time 94% advertised and 96% PSE. End of year projections, 92% advertised and 93% PSE
* LPA projects currently on time at 60% advertising and 62% PSE. Anticipate end of year on time delivery to be 63%.

1. Everyday Counts - State Transportation Innovation Council – Bill Pulver/Cheryl Martin

There are a number of initiatives underway.

* E Construction – goal to have paperless construction through the use of IPads etc. MaineDOT will use this on the Sarah Mildred Long Bridge Replacement project
* Road Diets – MaineDOT has a draft guidance document and they are looking at possible projects.
* Ultra High Performance Concrete Connections was awarded $50,000 to accelerate the adoption of design guidance and standard details and specifications
* Data Driven Safety Analysis – Effort being led by the MPO’s
* 3D modeling is underway
* Traffic Incident Management was award to the MPO’s

1. Maine Turnpike Authority Update
   * Bridge and Highway Design RFQ

* The MTA received 14 proposals and hope to select firms within 6 weeks.
* They will select two to four firms and issue contracts in the fall.
* Environmental – Stormwater RFQ is now advertised.

1. General Update:

* Dale Mitchell will be assisting Peggy as Co-Chair of the Transportation Taskforce.
* We are working on updating subcommittee rules and will share with Debbie Farrell and Rich Crawford. They will be based on the process the Bridge Subcommittee is using to select and bring on new membership.
* ACEC will send out request for subcommittee interest.
* Working to foster better relationships and technology transfer between MaineDOT and ACEC.

1. Agenda for next meeting
2. Next meeting: November 2, 2015 – 1:30 to 3:00

Respectfully Submitted by Peggy Duval