



MAINE DEPARTMENT OF TRANSPORTATION
and
AMERICAN COUNCIL OF ENGINEERING COMPANIES
Quarterly Meeting
November 27, 2017 – 1:30 to 3:00

Location – MaineDOT Headquarters, Augusta – Conference Room 216

Meeting Minutes

- Introductions
- Review Agenda
- MaineDOT Updates (Including personnel changes).
 - Bridge** – Wayne Frankhauser
 - New Team South Engineer – Garrett Gustafson
 - Two new PM I's
 - New AE
 - 2018 Work Plan – looking at 80 projects, \$50 million for preservation type projects
 - 2018-20 Work Plan will add \$105 million with some new PE and 57 percent preservation projects.
 - Bridge Maintenance** – N/A
 - CADD** – Brian Kittridge
 - Replaced CADD support person
 - Held recent InRoads CADD training
 - Working on advanced training session
 - CADD program enhancements are approximately 18 months out
 - Brian would like to get the CADD group back together
 - Contract Procurement Office** – Debbi Farrell
 - Construction Rates that were included in the Project Development RFQ are being reviewed.
 - If the firm's current contracted rate is higher than the rate in the rate table in the RFQ, the firm will be able to keep their current negotiated rate
 - Department-wide RFQ process is under review
 - Anticipate prequalification letters will go out in late February
 - No staff changes
 - Highway** – Brad Foley
 - Lisa Porter new Administrative Assistant
 - Doug Coombs now in Region 2
 - 2018-19-20 Work Plan – Strong focus on preservation will grow throughout this workplan. Virtually no new PE Reconstruction in the first year of the workplan with some Phase II PE not being funded for construction so there will be very little PE this year.
 - Large Culvert Program is growing but will slow again in 2020
 - Materials Testing** – Kevin Cummings
 - New lab supervisor in place
 - Mike Peterson is retiring in March
 - Multimodal** – Jeff Tweedie
 - Administrative Assistant has left the program
 - John Rodrigues has let

Catherine Rand is retiring in April

Work Plan has 20 in-house projects and approximately 40 LPA Projects

New 3-year agreement with municipalities to complete LPA projects. Some muni's projects will be evaluated for non-participation if the projects are not completed.

Rich Crawford asks all consultants to do what they can to help the Muni's deliver

Planning – Scott Rollins

Sue Moreau retired and MaryAnn Hayes filled her position as the Director of Multimodal Planning

Property Office – Todd Pelletier

New Surplus Property Office Manager

Ben – Region 4 surveyor is leaving

Moving survey to LiDAR. This will hopefully reduce the turnaround time. Currently have one unit and the goal is to have one in each Region.

Utility – N/A

2018 Training – Construction Inspection – Scott Bickford

Three trainings to be held no dates at the time of the meeting

Documentation training may be held on-line

Highway will hold two training sessions, “boot camp” for new employees, “How to construct an overlay”, and follow up on “How to design and overlay”.

ACEC Will alert MaineDOT of consultant training as it may occur.

Status Update on Proposed Guidelines for Assessable Rights-of-Way (PROWAG) and its impact on ADA – Theresa Savoy

PROWAG still not a Rule or Law

New DOT Guidance now approved and on website (includes some PROWAG)

Traffic TAMEing – Traffic Analysis Movement Evaluation Committee – Steve Landry

Upper level Committee to review impacts of construction traffic

Committee is made up of senior level managers and usually meets once a month; more often if needed

TAMEing does not impact schedule – now part of the process and should start early in the PDR process if the project is complicated

Coordinate with you Project Manager

Veranda St. in Portland was noted as a project with “big impacts”

2018-2019-2020 MaineDOT Work Plan – Scott Rollins

Will be posted on the website January 18th

2018 Delivery needs for preservation work – Brad Foley

All projects are out

Spring/summer for 2019

Using consultants for data collection. Some inspections being kept for a few weeks longer for data collection.

2017 Calendar Year Delivery Performance Summary – Rich Crawford

Rich expressed a “Big Thanks” to all who helped the Department meet their deliver goals.

LPA delivery continues to need improvement – now at 50% on time

Is there anything consultants can do to help?

Some plans and specifications are arriving at MaineDOT substandard to save on costs.

Don't agree to do this, be upfront with the Towns and share what MaineDOT expects for submittals and the standards

Sharing of DOT Items might help trigger a step forward

ACEC Subcommittees –

LPA – groups ready to get back together

Bridge – Holding regular meetings

Looking to streamline the delivery process with draft steps currently going through a review
Budgets, milestones, construction cost updates are being shared monthly to the General Engineering Consultant
Common errors/omissions at PDR and lessons learned
New software is more robust than the Bridge Design Guide – how to use this in reviews?
Upcoming and possible training
OMAN – possible estimating software

Multimodal – N/A no current activity

Check the status of Marine Design Manual – is it on-line
Any future needs? Jeff, Peggy and Dale to discuss

Highway – Developing Lessons Learned

Assembling all information and will then hold 2 or 3 training sessions to be attended by consultants, MaineDOT PM's, Designers and Construction Staff

CADD – Inactive but read to move forward, Brian will coordinate with Peggy

Every Day Counts – State Transportation Innovation Council – Cheryl Martin FHWA

Brief update
Understanding secondary crashes
Safe Transportation for Every Pedestrian
Variable Speed Limits
Some project lead to significant money; \$600K for Hogan Rd

Sign-In Sheet was left at MaineDOT

Next Meeting

March 26, 2018 – 1:30 to 3:00