



## ACEC/MaineDOT CADD Subcommittee

### MINUTES

February 12, 2025

**Location**

Virtual

**Time**

1:00 PM to 3:00 PM

**Purpose of Meeting**

1st Quarter Meeting – 2025 (Q1a Kickoff)

**Invitees**

- |   |   |
|---|---|
| <input checked="" type="checkbox"/> Jonathan French, MaineDOT | <input checked="" type="checkbox"/> Jeffrey Collins, Hoyle, Tanner & Associates |
| <input type="checkbox"/> , MaineDOT                           | <input checked="" type="checkbox"/> James Davis, VHB                            |
| <input type="checkbox"/> , MaineDOT                           | <input checked="" type="checkbox"/> David Munro, Fuss & O'Neill                 |
|   | <input type="checkbox"/> Paul Pottle, Stantec                                   |
|   | <input checked="" type="checkbox"/> Richard Tarantino, McFarland Johnson        |
|   | <input checked="" type="checkbox"/> Theresa McAuliffe, McFarland Johnson        |

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**AGENDA ITEMS**

1. Introductions
2. Kickoff Meeting
  - a. Select consultant Co-Chair → Paul Pottle (or Jeffrey Collins as the alternate)
  - b. Meeting times/dates→ Meet monthly to get started and then quarterly.
    - Q1b= 3/12/25 1-2:30pm
    - Q1c= 4/9/25 1-2:30pm
    - Q1d= 5/14/25 1-2:30pm
    - Q2=6/11/25 1-2:30pm (tentative)
    - Q3=9/10/25 1-2:30pm (tentative)
  - c. Minute taking rotation→ Rich to initiate minutes for next meeting. Meetings can be recorded and minutes produced with CoPilot.
3. Information Dissemination by MaineDOT →
  - a. Jonathan shared that each time a new configuration is released the workspace change log documents all the changes.
  - b. The last update focused on addressing issues with the border information, cell library and annotations.
  - c. Right-of-Way Process will be included in the new manual coming out soon
  - d. Sharepoint site provides access to work flows and videos
  - e. In future, Ground.dgn will be used as the container file for topo/lidar/mapping
  - f. Next workspace to be released will be ORD2024, anticipated in Q3 (late August) and will include the next update for 2024. Dgnsw file may solve current issues with the dgnws.
  - g. Item Types – Attach to model elements. Covered in the newest Plans Production Manual.
4. Discussion Topics
  - a. Tips for converting from 10.10 to '23→ best to abandon workset properties and start over
5. New discussion items
  - a. Data management – large scale projects and segregation, how to scale up current structure

- b. File and Folder Structure
  - c. Small Projects
  - d. Sample Plans
  - e. Cross-Sections
  - f. Integrity of Model – QC of files
  - g. Use of MicroStation? Balance of maintaining workspaces vs escalating licensing costs
  - h. Geotechnical Sheets
  - i. Model as Deliverable – MaineDOT is recipient of grant, but can't roll out this initiative until monies are received. Dirigo2023 Initiative is to achieve the Model as Deliverable by July 1, 2030.
  - j. OpenBridge Modeler (OBM)
  - k. Training
  - l. Communication
  - m. Workspace Releases
  - n. Training Data Sets on Sharepoint
  - o. Change Logs
  - p. Work Flows → Traffic, signs, striping.
  - q. Drainage missing existing feature definitions
  - r. Test sharing dgnws
  - s. ProjectWise
6. Subcommittee Rotation for Consultants
- |                          |                      |
|--------------------------|----------------------|
| a. Jeffrey Collins, HTA  | Q1 2025 thru Q2 2026 |
| b. James Davis, VHB      | Q1 2025 thru Q3 2026 |
| c. David Munro, FO       | Q1 2025 thru Q1 2027 |
| d. Paul Pottle, Stantec  | Q1 2025 thru Q3 2027 |
| e. Richard Tarantino, MJ | Q1 2025 thru Q4 2027 |
| f.                       | Q3 2026 thru Q2 2028 |
7. The Next Meeting is set for Wednesday, March 12 from 1 -2:30pm.