



MAINE DEPARTMENT OF TRANSPORTATION  
American Council of Engineering Companies (ACEC-Maine)  
**Multimodal Subcommittee**  
**2020-11-04 Meeting Notes – Via Teleconference**

<b>MEMBERS</b>	Nate Benoit, MaineDOT Mike Laberge, MaineDOT Aurele Gorneau II, MaineDOT Jeff Tweedie, MaineDOT	Tim Bryant, VHB Craig Morin, HNTB Dave Melo, Stantec Ted Trembley, City of Bangor Sean Thies, CES
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Subcommittee Mission: Improve communication between MaineDOT and Consultants and assist MaineDOT in achieving Multimodal Program goals.

The following items were discussed.

1. Discussed the status of the draft Section 531 Marine Structures specification. Jeff said that he and Mike will coordinate for further review MaineDOT internal review. Craig will update once all comments are received. The goal is for this specification section to eventually be included into a future Repair Specification for the Standard Specifications.
2. Discussed additional thoughts/suggestions for improving delivery of Locally Administered Projects, including:
  - Mike noted that some consultants who do not regularly do design work directly for MaineDOT submit project plans that do not follow MaineDOT content and formatting standards. An example of where this can be problem requiring revision and resubmittal of plans is line styles on Right-of-Way plans. Also, MaineDOT wants the design plans to provide a surveyable base line which is why curves, not chords, and a baseline at roadway centerline, not at face of curb, is preferred. Mike is considering developing a separate presentation on plan development standards to clarify expectations for plan content and format.
  - Jeff said that this year MaineDOT plans to more strictly enforce the three-year funding limit for these locally administered projects.
  - Mike noted that some of the suggestions that this subcommittee makes will be incorporated into the LAP training and manual.
3. Discussed previous and additional thoughts/suggestions for improving cost estimating of Locally Administered Projects, including:
  - It was agreed that project planning cost estimates should explicitly account for projected inflation because it typically takes two to three years from date of application to when the municipality receives the construction funding.
  - Mike has continued to track costs for LAP projects, most of which recently have been sidewalk projects.
  - Jeff noted that with all new bike/ped projects MaineDOT is only initially funding preliminary engineering. After preliminary engineering is substantially complete the municipality will have to recompile for construction funding for the project.

4. Other Items:

- For 2021 tasks for the subcommittee it was agreed to consider collecting railroad project special provisions from recent and current projects to create a library of sample “standard” special provisions. Tim offered to lead this effort.
- Jeff noted that Nate Howard is the new MaineDOT Rail Transportation Director.
- Mike noted that the 2021 Work Plan will be issued in January.
- Jeff noted that MaineDOT is discussing the possibility of a supplemental transportation bond to support the Work Plan in light of reduced revenues due to Covid-19.

Next meeting: Agreed to coordinate in early 2021 to finalize a date in February or March for the next meeting via Teams.

Action Items

1. Tim will coordinate with members in early 2021 to schedule the next Teams meeting.
2. Tim will begin collecting railroad project special provisions from recent and current projects.
3. Mike and Jeff will coordinate for additional internal review of the draft Section 531 Marine Structures specification. *(Completed.)*
4. Tim will develop and distribute the notes from this meeting. *(Completed.)*