



MAINE DEPARTMENT OF TRANSPORTATION
American Council of Engineering Companies (ACEC-Maine)
Multimodal Subcommittee
2023-03-08 Meeting Notes – Via Teams

MEMBERS	Jeff Tweedie, MaineDOT (<i>could not attend</i>) Nate Benoit, MaineDOT Mike Laberge, MaineDOT Aurele Gorneau II, MaineDOT (<i>could not attend</i>) Jeff Beaulé, City of Lewiston	Don Ettinger, Gorrill Palmer Adam Stockin, WSP (<i>could not attend</i>) Lynn Frazier, Sewall Bruce Munger, HNTB (<i>could not attend</i>)
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Subcommittee Mission: Improve communication between MaineDOT and Consultants and assist MaineDOT in achieving Multimodal Program goals.

Discussion Items:

1. This subcommittee had previously developed marine specifications and rail specifications. DOT noted that there will be some edits to the marine specifications and was not sure if the DOT or this subcommittee will make those final edits. DOT to review the final rail specifications as well.
2. In terms of staffing, DOT multimodal is looking to fill the construction manager position that Jennifer Paul held prior to her departure to FHWA. DOT multimodal has hired a person to work in the property office with Andrew Johnson.
3. Multimodal deliverables are tracking at 100% for in-house projects, at the time of this meeting.
4. Internal training opportunities include a railroad bridge training session and a 2-day construction training session. The construction training session will be held on March 29 & 30.
5. There have been recent challenges with construction closeout documentation. DOT requests the resident inspector engage with DOT closeout staff earlier in the construction process to ensure documentation compliance at the end of the project.
6. DOT and consultants should coordinate with surveyors to ensure that new DOT surveys are being completed in a format that aligns with the new Open Roads Designer standards. Jonathan French will be invited to the next meeting to provide ORD migration and training updates.
7. Mike Laberge mentioned the next LPA training session will be on May 11th in person. Updates to the LPA manual are ongoing and should be ready sometime in April.
8. Subcommittee mission & goals for 2023 were discussed. The primary goal of this subcommittee should be to improve LPA delivery and schedule adherence. This area has been improving in recent years, in part because more consultants doing LPA work also work directly for DOT. In addition to LPA delivery, this subcommittee will meet with Brian Keezer to discuss traffic signal standards, guidelines and plans. We will try to determine whether improved standardization of traffic signal designs and plans are necessary. Also,

this subcommittee will meet with Kate Maguire to discuss the process around traffic signal foundation designs and to determine whether formal guidance and protocols are needed. Finally, this subcommittee will meet with Joe Stilwell to discuss the shop drawing review process and to determine whether that process and protocols should be formalized. There were other topics discussed including rails with trails guidance, training opportunities, and organizing the DOT construction website. Those items may be considered by this subcommittee in the future, but not at this time.

9. The consultant subcommittee size was discussed. Currently four consultant members participate on this subcommittee. DOT was open to increasing the number of consultants on this subcommittee.
10. The meeting format for future subcommittee meetings was discussed and the subcommittee determined that virtual meetings are preferred over in-person meetings, therefore virtual meetings will continue.

Next meeting: The 2023 Q2 meeting will be held Wednesday June 14, 2023, from 1-2pm via Teams.