



MAINE DEPARTMENT OF TRANSPORTATION
American Council of Engineering Companies (ACEC-Maine)
Multimodal Subcommittee
2023-12-6 Meeting Notes – Via Teams

MEMBERS	Jeff Tweedie, MaineDOT Nate Benoit, MaineDOT Mike Laberge, MaineDOT Aurele Gorneau II, MaineDOT Jeff Beaulé, City of Lewiston	Don Ettinger, Gorrill Palmer Adam Stockin, WSP Brett Hart, Sewall Bruce Munger, HNTB (<i>did not attend</i>) Brad Lyon, Sebago Technics

Subcommittee Mission: Improve communication between MaineDOT and Consultants and assist MaineDOT in achieving Multimodal Program goals.

Discussion Items:

1. Prior meeting minutes (9/13/2023) were approved.
2. Subcommittee Size, Rotation:
 - a. We discussed the committee rotation, that Don Ettinger is rotating off, Travis Wolfel from Stantec will be rotating on this time and Owen Chaplin from Wright Pierce will be rotating on next.
 - b. Adam Stockin will serve as subcommittee co-chair for ACEC.
3. DOT updates:
 - a. DOT is projecting 92% success in project delivering for in-house projects in 2023 and projecting 33% for delivery on LPA projects.
 - b. There is a vacant Appraiser 1 position in multimodal.
 - c. FHWA was providing a lighting webinar on Dec 12.
4. Shop drawings submittal protocols (Joe Stilwell):
 - a. There is a shop drawing submittal matrix developed by DOT that will be added to the LPA manual to assist in guiding municipalities and resident inspectors on the shop drawing submittal review process and protocols.
 - b. Kate Maguire reviews all foundation submittals.
 - c. The goal of the DOT is to provide consistent shop drawing submittal reviews.
5. Multimodal & LPA Construction Management Services (Joe Stilwell)
 - a. As-built drawings will be required before final payment is made to municipalities on LPA projects.
 - b. Traffic control plans submitted by the contractor will need to address pedestrian accommodations in the work zones. Detailed contractor TC plans is now being required by both DOT and FHWA.
 - c. DOT encourages consultants putting their designers in the field to gain construction experience.
 - d. DOT is reviewing construction inspector rate caps at the request of ACEC.
6. Next Meeting will include Jonathan French providing an update on ORD.
7. Next meeting: The 2024 Q1 meeting will be held on March 6, 2024.