



## Memorandum of Understanding (MOU)

September 9, 2024

### Parties:

This MOU is between the Oklahoma Department of Transportation (ODOT) 200 NE 21<sup>st</sup> St, OKC OK 73105 and the American Council of Engineering Companies of Oklahoma (ACECOK) 220 NE 28<sup>th</sup> St, Suite 135, OKC OK 73105.

### Description of Collaborative Relationship for the purposes of the MOU:

ACECOK supports ODOT's efforts to continually review DEMAND SERVICES CONTRACTS to provide maximum effectiveness in the delivery of the transportation program for the State of Oklahoma. This MOU is intended to specifically address the contracts mentioned herein and does not modify any other DEMAND SERVICES CONTRACTS, nor does it affect how regular solicitations are conducted. ODOT commits to following the Qualification Based Selection Process (QBS) at all times.

### ODOT and ACECOK Agree:

- To maintain the annual fee limitation for the General Engineering Demand Services contract for professional engineering at \$2.5 million dollars as established on September 9, 2022.
- To increase the annual fee limitation for all other Demand Services contracts that deliver PS&E from \$500,000 to \$1.5 million. The contracts may have varying individual limitations. The \$1.5 million cap is an aggregate total per firm.
- Other Demand Services contracts that do not deliver PS&E will be valued as necessary but will not count against the cap.
- The MOU is for a two-year period.

### Review:

This MOU is to be reviewed annually by each party and renewed every 2 years from the date in which it is signed. This document serves as the foundation for good faith negotiations.

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Director Gatz, OK Transportation

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Mike Thompson, ACEC OKLAHOMA