

ODOT / OTA / ACEC CM Committee

Date of Discussion: February 27, 2025 @ 9:00 am

Location: ODOT Central Office

Attendees:

1. Shawn Davis
2. Taylor Henderson
3. Will Snipes
4. Inger Peters
5. Paul Green
6. Geoff Covalt

Items of discussion were as follows:

1. Project Management Division issues with CM invoicing timely
 - a. Invoices should be submitted monthly
 - b. There have been occurrences where the project has been closed for months and ODOT has not received an invoice from the Consultant Residency. Asking ODOT District staff to help prompt the Consultants during the close out process. Asking Consultants to be aware of the push to close out with final invoicing
 - c. Multiple processes are followed depending on the District
 - i. Could potentially add this to the District Auditor's checklist and communicate to the consultant a final invoice is needed
 - ii. ODOT can't approve final invoice until consultant evaluation is completed
 - d. Tracking PO's have been cumbersome
 - i. "Encumbrance Tracker" was implemented in November 2024 which allows for a more efficient process generating notices to proceed more effectively
2. Training for AWP
 - a. Training has been on a case-by- case basis (who has upcoming projects using AWP) with consultants to date
 - i. Have taken the "just in time" training approach
 - ii. Operations will coordinate with Construction to provide more training opportunities for internal and consultant residencies
 - iii. There are also needs to develop training for the materials module of AWP
3. Material availability Issues have arisen with precast suppliers in some cases
 - a. Suppliers have had some issues providing material in time for inspections causing installation delays for contractors
 - b. Need to develop a chain of custody of some kind to ensure there is ample documentation (this may be occurring already, not sure)
 - i. Operations to check on this
4. ACEC asked about adjusting rates and multipliers on older contracts (older than the original intended 2 years)
 - a. Will consult with other state DOT's
 - b. Currently allow changing multiplier but not rates
5. Multiplier applied to overtime rates

- a. Discussion was that overhead should be accounted for in the straight rates multiplied
 - i. This depends on individual providers accounting processes
 - ii. Further discussion regarding this should be held
 - iii. This has been a topic of discussion for years and has been handled multiple ways
- 6. Legislation
 - a. SB375 disclosure of whether construction inspection will handled in-house (ODOT or OTA) or consultant firm
 - i. ODOT is working with AGC to resolve
- 7. Current 6-month list
 - a. Approximately 100 projects currently on the list
 - b. About 40 are consultant or CED projects
 - i. Too high
 - ii. Need to address
- 8. RE Academy was cancelled recently because of weather
 - a. ODOT is working to create a more meaningful academy and educational experience
 - b. ODOT expects to host quarterly meetings for internal ODOT staff
 - c. ODOT expects consultants will be included in one of these events

If you have any questions or comments please contact Paul or Geoff.