

ACEC OF LOUISIANA

PAC Coordinating Committee Charter

Purpose of the Committee

This charter of the PAC Coordinating Committee of ACEC of Louisiana (ACECL) has been adopted by the Board of Governors (Board) for the purpose set forth below.

- Coordination of fundraising for ACECL's state and federal political advocacy efforts

Composition of the Committee:

- ACEC PAC Champion (Chairperson)
- ACECL Chapter Presidents and Vice-Presidents
- ACECL President and CEO
- One Member of Board of Governors (Chairman-Elect)
- Others as may be deemed necessary by the Board or the Chairperson

Duties and Responsibilities

1. Advise the ACECL Board of the annual state and chapter fundraising goals for the state PAC and national PAC;
2. Create and coordinate fundraising opportunities and strategies at the state and chapter levels; and
3. Actively encourage ACECL members to contribute to the state and federal PAC funds.

Governance

The committee will conduct its business in accordance with the by-laws of ACEC of Louisiana and ACEC National.

The committee will meet at such times as it determines to be necessary or appropriate, at least quarterly. Within the 1st quarter of each calendar year the committee shall meet to establish ACECL annual fundraising goals for both the state and national PAC funds and set goals for each ACECL Chapter.

Reports and Performance

The committee shall report its actions and any recommendations to the Board after each committee meeting. It will also submit a quarterly report comparing the fundraising goals to funds collected. The committee shall review at least annually the adequacy of this charter and recommend any proposed changes to the Board for approval.

Limitation

While the committee has the responsibilities as set forth in this charter, it is not the duty of the committee to set the goals for the state nor national political action committees (PACs), nor is it the duty to decide how the PAC funds will be distributed.