



AMERICAN COUNCIL OF ENGINEERING COMPANIES
of Vermont

**ACEC of VT
Board of Directors Meeting Notes
February 20, 2020
by Conference Call**

Directors Attending:

- | | |
|---|---|
| <input checked="" type="checkbox"/> Gary Santy, <i>Stantec</i> | <input type="checkbox"/> Jason Booth, <i>Aldrich & Elliott</i> |
| <input checked="" type="checkbox"/> John Forcier, <i>Forcier Consulting</i> | <input type="checkbox"/> Jon Olin, <i>HTA (phone)</i> |
| <input checked="" type="checkbox"/> Dale Gozalkowski, <i>CHA</i> | <input checked="" type="checkbox"/> Greg Goyette, <i>Stantec</i> |
| <input type="checkbox"/> Dave Saladino, <i>VHB</i> | <input checked="" type="checkbox"/> Brian Beaudoin, <i>Sanborn Head</i> |
| <input checked="" type="checkbox"/> Chris Cole, <i>Cole Company</i> | |

Others Attending:

- Brendan Cosgrove, *ACEC of VT Executive Director*

Monthly Meeting

1. **Call to Order**
 - President Dale Gozalkowski called the meeting to order at 1:04 pm.
 - Quorum was achieved.
2. **Meeting Notes**
 - Greg Goyette motioned; Gary Santy seconded. The notes were approved.
3. **Financial Update**
 - Brendan Cosgrove provided a financial update. There is about \$34k in net income; overall, we're financially well positioned.
4. **Committee Reports**
 - Standing Committees
 - Transportation
 - Dale provided an update.
 - The Committee has been trying to have monthly meetings with VTrans to discuss the WOR process, but these



AMERICAN COUNCIL OF ENGINEERING COMPANIES
of Vermont

meetings have not been well attended since December. VTrans is working with their legal group to review proposed changes to the contract terms and conditions.

- The Transportation Workshop is scheduled for March 11th and will take place at the VT College of Fine Arts. Currently, about 90 people have registered for the event including 25 VTrans employees. The goal is to have about 150 people attend the event based on past attendance. Board members agreed to make a final push to promote the event to the engineering community.

- Legislative
 - Nothing new to report.

- Environmental Protection
 - Brian indicated that the Environmental Protection Committee will be meeting in March to begin planning for the fall technical workshop.

- Membership
 - Geocomp is now a member. We budgeted \$38k in net revenue from membership dues and we're currently at about \$36k.
 - Brendan is trying to sign Hallam up as a member.

- Buildings and General Services (BGS)
 - Chris Cole provided an update.
 - The next quarterly meeting had to be rescheduled at the request of Jennifer Fitch. The new meeting date is March 24th.
 - The BGS Workshop will be a half-day event and will include two 50-minute sessions on building envelope/energy conservation, including a case study. The Committee is still scheduling the date for the event which will likely be in early May. It is expected that the event will take place in



AMERICAN COUNCIL OF ENGINEERING COMPANIES
of Vermont

Montpelier with the exact location yet to be determined. Brendan and Chris will work together on finalizing the Workshop schedule, location, and cost. Dale asked that VTrans staff be invited to the event.

5. Events

- PAC
 - Brendan is trying to arrange for Dave Bender from ACEC National to come to VT to talk about QBS and the PAC. The group discussed having a raffle or other prizes to support the PAC at events like the EEA or Transportation Workshop.
- EEA
 - Greg Goyette provided an update. Judging for the EEA was completed last Friday. 14 awards were given out to 9 different firms. The five judges were from diverse backgrounds. The winners will be announced 6-8 weeks prior to the EEA Gala (around late March/early April). The Green Mountain Award will be presented at the EEA.

6. Other Items

- EOY/YEOY Award
 - The Governor of Vermont presented the YEOY to Branden Martin and EOY to Greg Edwards during e-week.
- Nominating Committee
 - The group discussed that the current Board of Directors' two-year term will be up on July 1st. Dale indicated that he has not yet heard back from anyone on the Board about specific roles that are desired.
 - By April we need to have a slate of officers to vote for. It was agreed that Board members need to reach out to members to increase the pool of candidates. Brendan is going to work with the Committee to send out an email soliciting interested members to apply for open positions. It was agreed that the email would be distributed the first week of March requiring interested members to



AMERICAN COUNCIL OF ENGINEERING COMPANIES
of Vermont

respond by about the 3rd week of March. The exact schedule will be finalized by the Committee and included in the email.

7. Adjournment

- Meeting adjourned at 1:56 pm.

Respectfully submitted,

A handwritten signature in black ink, appearing to read "B. Beaudoin".

Brian Beaudoin, P.E.
Secretary, ACEC of VT