



AMERICAN COUNCIL OF ENGINEERING COMPANIES  
*of Vermont*

**ACEC of VT  
Board of Directors Meeting Notes  
December 14, 2022  
by Teams Virtual Meeting**

**Directors Attending:**

- Brian Beaudoin, *Sanborn Head***
- Ken Robie, *D&K***
- Dale Gozalkowski, *CHA***
- Jon Olin, *HTA***

- Patricia Shedd, *F&O***
- Craig Jewett, *Otter Creek***
- Greg Goyette, *Stantec***
- Aaron Guyette, *VHB***
- Jason Booth, *Aldrich & Elliott***

**Others Attending:**

- Brendan Cosgrove, *ACEC of VT Executive Director***

**Monthly Meeting**

**1. Call to Order**

- President Brian Beaudoin called the meeting to order at 3:34 pm.
- Quorum was achieved.

**2. Meeting Notes**

- Brian mentioned that the October 26<sup>th</sup> meeting notes were not yet completed and would be provided before the next Board meeting.

**3. Financial Update**

- Brendan Cosgrove provided an update.
  - The EPC Technical workshop was a success, surpassing our \$7k goal by about \$1k.
  - We currently have about \$10k in the bank account.

**4. Committee Reports**

- Standing Committees
  - Transportation



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- The Committee had the December quarterly meeting. A presentation was given on the “VTBuys” online purchasing and contracting platform and the new specification book. The specification book is going to be released in draft format in June 2023.
  - Brendan Cosgrove mentioned that Rebecca Williamson of Jacobs reached out to see how they could get actively involved at ACEC, in particular with the Transportation Committee. Jon Olin indicated that he would be scheduling a call with Rebecca in early 2023 to discuss how they could get involved.
  - Patricia Shed gave an update on the planning for the VTrans Workshop which is scheduled for March 15<sup>th</sup>. She indicated that five presenters were selected. The planning committee is in the process of finding a location to have the event. Patricia will work with Brendan to send out a “save the date” email to our distribution list.
- Environmental Protection
    - Craig Jewett and Brendan provided an update.
      - As mentioned above, we exceeded our revenue growth goals for the Environmental Protection Workshop. Craig indicated that he received positive feedback from the attendees.
- Buildings and General Services (BGS)
    - Nick Hadiaris and Brendan recently met about transitioning the BGS Committee chair responsibilities from Nick to Alan Gould of D&K. Nick will stay involved as this role is transitioned through January 2023.
    - Brendan will be distributing the call for abstracts for the BGS Technical Workshop within the next week or two.



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- Legislative
  - Aaron Guyette asked how ACEC of VT could get more involved with legislative affairs. The Board discussed the need to develop a new Legislative Affairs Committee which Shawn Kelley currently chairs. Brian and Brendan will meet with Shawn in early January to discuss how to get ACEC of VT more involved with legislative matters.
- Membership
  - Brendan indicated that Krebs and Lansing was not going to renew their membership; however, MSK and Haley and Aldrich will be joining.

## 5. Events

- PAC
  - We have raised \$3,700 of our approximate \$4,100 annual goal. Brian mentioned that ACEC of VT is going to implement PAC fund raising events in 2023. Brendan and Brian will be meeting with Shawn, the chair of the PAC Committee, in January to discuss options for fund raising events.
- EEA
  - Greg Goyette provided an update on the EEA.
    - The call for entries went out. We hope to receive about 25-30 applications.
    - Applications are due by December 30<sup>th</sup>. The due date will be extended if not enough entries are received by then.
    - Poster boards will be due on February 3<sup>rd</sup>.
    - Brendan will look into having the event at Echo or Hula.

## 6. Other Items

- Greg asked if anyone had any nominations for EOY and YEOY. He offered that ACEC of VT nominate Ken Robie. Ken gracefully declined the nomination. No other nominations were presented.



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- Greg asked if discounted registration rates could be provided to retired engineers for attending ACEC of VT events. It was agreed that retired engineers would be at the same discounted rate provided to State employees.

**7. Adjournment**

- Meeting adjourned around 4:20 pm.

Respectfully submitted,

A handwritten signature in black ink, appearing to read "B. Beaudoin", is written over a faint, larger version of the signature.

Brian Beaudoin, P.E.  
*President, ACEC of VT*