



AMERICAN COUNCIL OF ENGINEERING COMPANIES  
*of Vermont*

**ACEC of VT**  
**Board of Directors Meeting Notes**  
**May 8, 2023**  
**by Teams Virtual Meeting**

**Directors Attending:**

- |   |  |
|---|--|
| <input checked="" type="checkbox"/> Brian Beaudoin, <i>Sanborn Head</i>           | <input checked="" type="checkbox"/> Patricia Shedd, <i>F&amp;O</i>             |
| <input type="checkbox"/> Ken Robie, <i>D&amp;K</i>                                | <input checked="" type="checkbox"/> Craig Jewett, <i>Otter Creek</i>           |
| <input checked="" type="checkbox"/> Dale Gozalkowski, <i>CHA</i>                  | <input checked="" type="checkbox"/> Jason Booth, <i>Aldrich &amp; Elliott</i>  |
| <input checked="" type="checkbox"/> Jon Olin, <i>HTA</i>                          | <input checked="" type="checkbox"/> Aaron Guyette, <i>VHB (joined at 2:10)</i> |
| <input checked="" type="checkbox"/> Greg Goyette, <i>Stantec (joined at 2:35)</i> |  |

**Others Attending:**

- Brendan Cosgrove, *ACEC of VT Executive Director*

**Monthly Meeting:**

**1. Call to Order**

- President Brian Beaudoin called the meeting to order at 2:03 pm.
- Quorum was achieved.

**2. Meeting Notes**

- Craig J motioned to approve March 2023 Meeting Notes; Patricia seconded. Meeting Summary approved.

**3. Financial Update**

*Brendan C provided the following update:*

- Good shape for the year.
- BGS Workshop – 33 total registrants.
- Nothing owed to ACEC National.
- EEA Awards Banquet – Held at Echo – costs higher.
- \$13,541 bank balance as of today
- Draft FY24 budget – goal by May

**4. Event Schedule**

- Environmental Workshop (November)
- EEA Awards Program (February Awards, June Banquet)
- Transportation Workshop (March) – Patricia S
- BGS Workshop



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## 5. Committee Updates

- Transportation

*Jon O (Committee Chair) provided the following update:*

- Meeting on Wednesday with VTrans for monthly discussion. Focus will be on Municipal Assistance section and two main topics: 1) requirement for personnel on projects to be approved, 2) small fees for studies and design projects with high level of effort requested.

- Environmental

*Craig J (Committee Chair) provided the following update:*

- Meeting on Wednesday. Discussing items for the fall workshop.
- Discussing concept of Qtly meetings with key ANR staff

- Buildings and General Services

*Brendan C provided the following update:*

- Meeting with Nick from D&K – will be new chair.
- Discussion of level of attendance, goals, more involvement – engineers, architects, contractors...
- What agenda topics would be of interest to a wide audience
- Continuing Education Credits – Energy focused

- Membership

- ACECVT pamphlet – Brian and Brendan met to list services ACECVT provides. Being finalized with Sanborn Head marketing team. Will distribute draft copy to the BOD for review in next few weeks.

- Legislative

- Shawn and committee working on shortlist of bills to be tracked.
- Email to be distributed to ACECVT members on 4/21

## 6. PAC update

*Shawn Kelley (Committee Chair) – Not Present*

- Brian B – \$400 of \$4,000 goal.
- EEA banquet may have a PAC event.

## 7. EEA update

*Greg Goyette (Committee Chair) not present. Brendan provided update*

- Banquet planning in good shape.
- June 8, 2023 – 5:30-8:30

## 8. Other

- Jason B - Need to have an annual meeting – open to all membership. Typically we do this at the June Meeting
- Jason B is now a member on the PE Board



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**9. Adjournment**

- Meeting adjourned at 2:40 pm.

Meeting Summary submitted by:

Jon Olin, P.E.

*Secretary, ACEC of VT*