



AMERICAN COUNCIL OF ENGINEERING COMPANIES
of Vermont

ACEC of VT
Board of Directors Meeting Notes
June 28, 2023
by Teams Virtual Meeting

Directors Attending:

- | | |
|--|--|
| <input checked="" type="checkbox"/> Brian Beaudoin, <i>Sanborn Head (on phone)</i> | <input checked="" type="checkbox"/> Patricia Shedd, <i>F&O</i> |
| <input type="checkbox"/> Ken Robie, <i>D&K</i> | <input checked="" type="checkbox"/> Craig Jewett, <i>Otter Creek</i> |
| <input checked="" type="checkbox"/> Dale Gozalkowski, <i>CHA</i> | <input type="checkbox"/> Jason Booth, <i>Aldrich & Elliott</i> |
| <input checked="" type="checkbox"/> Jon Olin, <i>HTA</i> | <input checked="" type="checkbox"/> Aaron Guyette, <i>VHB</i> |
| <input checked="" type="checkbox"/> Greg Goyette, <i>Stantec</i> | |

Others Attending:

- Brendan Cosgrove, *ACEC of VT Executive Director*

Monthly Meeting:

1. Call to Order

- Brian B called the meeting to order at 2:02 pm.
- Quorum was achieved.

2. Meeting Notes

- Brian B motioned to approve May 24, 2023 Meeting Notes (April Meeting); Dale G seconded. Meeting Summary approved.

3. Financial Update

Brendan C provided the following update:

FY23 – Exceeded Budget.

- EEA – 80 attendees
- \$25,074 in bank account

FY24 – Budget

- Similar to FY23 – added Day under the Dome income/expense and National Meetings
- Day Under the Dome – currently shown in income / needs to move to expense (typically during e-week in Feb – Brendan will check on when it needs to be booked and if cancellations are allowed)
- Added cost for Insurance Coverage
- Budget assumes low expense for EEA awards (no cost venue with low cost caterer)
 - i. Aaron G – recommended keeping EEA event in upper scale venue that matches an Awards event. Venue should represent a “Gala” or it loses it’s draw.
 - ii. Craig J – can pass cost of EEA attendance on to the attendees
 - iii. Majority agree venue location is important for this particular event.



AMERICAN COUNCIL OF ENGINEERING COMPANIES
of Vermont

- iv. Aaron G – could this be combined with the E-Week banquet? Greg G – could be an issue for the length of the E-week banquet.
 - v. Can submit for National Awards going back 2 yrs. No need to move up.
 - vi. Greg G did receive many comments about the cost of attendance increasing. Caution with further increases.
 - vii. Jon O recommend keeping Revenue and Expense same as FY23 in FY24 budget
 - viii. Brian B proposed to reduce sponsorship to \$10k and tickets to \$3k, and increase expense to match FY23
- Discussion of value of sponsorships and whether we should budget/depend on for quantity of events.
 - FY24 Budget can be approved via email

4. Event Schedule

- Environmental Workshop (November)
- EEA Awards Program (February Awards, June Banquet)
- Transportation Workshop (March) – Patricia S
- BGS Workshop

5. Committee Updates

- Transportation

Aaron G (Committee member) provided the following update:

- June 13 Qtly Mtg
- Update from Jeremy Reed on 2024 specs and CMS
- Contract Admin Update on VT Buys – GoLive 2024.
- Randy Warden New FHWA Administrator
- OpenBridge Modeler Discussion

Greg G and Patricia Shedd Requested website link for VT Buys

Jon O ready to step down as chair. Brian asked Patricia S if she has an interest in becoming Chair.

- Environmental

Craig J (Committee Chair) - provided the following update:

- Thursday, November 9th Workshop to be held at VHB
- Call for Abstracts to be sent out 2nd week of July
- Roundtable of PFAS topics

- Buildings and General Services

Brendan C provided the following update:

- Meeting with Nick from D&K (new chair).
- VT BGS Commissioner added on AIA and AGT to committee with ACECVT meetings.
- Good discussion on contracting, legislative discussion, capital bill.

- Membership

Brendan C provided the following update:



AMERICAN COUNCIL OF ENGINEERING COMPANIES
of Vermont

- Doing well – engineering ventures rejoined.
- Brian B – goal for FY24 to push for a membership drive and the benefits of joining ACEC
- Legislative
 - Brendan C provided the following update:*
 - Good job this year tracking bills by the committee

6. PAC update

Shawn Kelley (Committee Chair) – Not Present. Brendan C provided the following update:

- EEA – made \$280

7. EEA update

Greg Goyette provided the following update:

- Successful event. Goal for next year to promote more BGS submissions and opportunities for smaller firms to participate
- Time for New Board Member to take Chair of this event – Aaron G volunteered to help (ideally with other support)
- Eleni would like to stop judging, Chantal Beliveau expressed interest in judging

8. Other

- ACEC MO Strengthening Pilot Grant Program
 - Discussion of value of submitting for the grant
 - Value of grant versus effort for applying and managing the grant program – considering likelihood of award and minimum award amount.
 - Could this be applied towards gaining information from firms we could attract / what they are looking for.

9. Adjournment

- Next Meeting July 26th – Annual Meeting
- Skip August BOD meeting
- Meeting adjourned at 2:58 pm.

Meeting Summary submitted by:

Jon Olin, P.E.

Secretary, ACEC of VT