



AMERICAN COUNCIL OF ENGINEERING COMPANIES
of Vermont

ACEC of VT
Board of Directors Meeting Notes
September 27, 2023
by Teams Virtual Meeting

Directors Attending:

- | | |
|--|--|
| <input checked="" type="checkbox"/> Brian Beaudoin, <i>Sanborn Head (on phone)</i> | <input checked="" type="checkbox"/> Patricia Shedd, <i>F&O</i> |
| <input type="checkbox"/> Ken Robie, <i>D&K</i> | <input checked="" type="checkbox"/> Craig Jewett, <i>Otter Creek</i> |
| <input type="checkbox"/> Dale Gozalkowski, <i>CHA</i> | <input type="checkbox"/> Jason Booth, <i>Aldrich & Elliott</i> |
| <input type="checkbox"/> Jon Olin, <i>HTA</i> | <input checked="" type="checkbox"/> Aaron Guyette, <i>VHB</i> |
| <input checked="" type="checkbox"/> Greg Goyette, <i>Stantec</i> | |

Others Attending:

- Brendan Cosgrove, *ACEC of VT Executive Director*

Monthly Meeting:

1. Call to Order

- Greg G called the meeting to order at 3:01 pm.
- Quorum was achieved.

2. Meeting Notes

- Craig J motioned to approve July 26, 2023 Meeting Notes; Greg G seconded. Meeting Summary approved.

3. Budget

- Current Bank Account \$25,682
- Tracking in-line with budget

4. Committee Updates

- Transportation

Patricia Shedd (Chair) provided the following update:

- VTrans presented on recent flooding events.
- Call for Abstracts will be sent shortly for the Transportation Workshop. Will likely wait until the Call for Abstracts period for Environmental Protection workshop is closed.

- Environmental

Craig J (Committee Chair) - provided the following update:

- Workshop will be held on November 9. Two people have agreed to participate in the PFAS roundtable. Looking to get the wastewater operator from Stowe to participate in the roundtable.
- Two potential abstracts will be submitted - one from Otter Creek and one from Sanborn-Head. Fuss & O'Neill may be submitting an abstract as well.



AMERICAN COUNCIL OF ENGINEERING COMPANIES
of Vermont

- Suggestion was made to reach out to Andy Shively at VTrans to gauge interest in how PFAS are being managed for the State transportation system.
- Next committee meeting should be scheduled for beginning of October. **Action: Craig will send a meeting invite for next committee meeting.**

- Buildings and General Services
Brendan C (Nick Thiltgen Chair not present) provided the following update:
 - Event planning will begin in earnest by next meeting.

- Membership
Brian B provided the following update:
 - Brian prepared draft marketing materials. These should be reviewed and then strategy developed on how to advertise.

- Legislative
Brendan C provided the following update:
 - No Update

- 5. Treasurer's Audit**
 - Audit completed by Ken Robie and B Cosgrove

- 6. ACEC of VT Marketing Brochure**
 - Brian prepared draft document. **Action: Board members to review and provide comments by October 6th.**

- 7. PAC update**
Shawn Kelley (Committee Chair) – Not Present. Brendan C provided the following update:
 - Slowly working towards our goal set by ACEC National.

- 8. Non-Profit 990 Tax Submittal**
 - Our provider for filing paperwork, Gallagher-Flynn, has decided not to do additional pro bono work. Bill Deveneau will be filing the paperwork for our organization moving forward for \$600.

- 9. Other items of business**
 - EEA planning is underway. Looking to get Call for Entries out in early October to provide additional time for member firms to submit applications and prepare boards. New categories will be added this year that mimic national categories.



AMERICAN COUNCIL OF ENGINEERING COMPANIES
of Vermont

10. Adjournment

- Next Meeting October 25th
- Meeting adjourned at 3:42 pm.

Meeting Notes prepared by:
Greg Goyette, P.E.
Vice President, ACEC of VT

Meeting Summary submitted by:
Jon Olin, P.E.
Secretary, ACEC of VT