



AMERICAN COUNCIL OF ENGINEERING COMPANIES
of Vermont

ACEC of VT
Board of Directors Meeting Notes
January 24, 2024
by Teams Virtual Meeting

Directors Attending:

- | | |
|--|--|
| <input checked="" type="checkbox"/> Brian Beaudoin, <i>Sanborn Head (on phone)</i> | <input checked="" type="checkbox"/> Patricia Shedd, <i>F&O</i> |
| <input checked="" type="checkbox"/> Ken Robie, <i>D&K</i> | <input checked="" type="checkbox"/> Craig Jewett, <i>Otter Creek</i> |
| <input checked="" type="checkbox"/> Dale Gozalkowski, <i>CHA (joined late)</i> | <input type="checkbox"/> Jason Booth, <i>Aldrich & Elliott</i> |
| <input checked="" type="checkbox"/> Jon Olin, <i>HTA</i> | <input checked="" type="checkbox"/> Aaron Guyette, <i>VHB</i> |
| <input type="checkbox"/> Greg Goyette, <i>Stantec</i> | |

Others Attending:

- Brendan Cosgrove, *ACEC of VT Executive Director*

Monthly Meeting:

1. Call to Order

- Brian B called the meeting to order at 2:04 pm.
- Quorum was achieved.

2. Meeting Notes

- Patricia S motioned to approve November 29, 2023 Meeting Notes; Ken R seconded. Ken R and Jon O abstained – All others in favor. Meeting Summary approved.

3. Budget

- Transportation Workshop Critical for Budget - \$3400 received. 4 Sponsors so far.
- \$12,161+ in the bank account
- Next 8 weeks critical for Traspo Workshop and annual budget.

4. Committee Updates

- Transportation
 - Patricia Shedd (Chair) provided the following update:*
 - Focus on Transportation Workshop – Goal to get powerpoint submissions well in advance for QC review.
 - Need Sponsor List for Brendan’s emails – **Action** Brendan to reach out to Catie Hall with Hoyle Tanner (cc Jon O and Patricia S) Similar for the Sponsor Slide for day of event
 - Need a day to coordinate the in-person / hybrid AV and Teams invite for remote attendees and presenters – Jon O volunteered to assist remotely. Brendan will organize with VTC
 - Jon O brought up VT Buys confusion with VTrans. Doreen will be cross checking consultants after January 24th deadline



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- Environmental
Craig J (Committee Chair) - provided the following update:
 - Not much new. Scheduling a meeting for early February.
 - Craig J noted committee is working on improving attendance to the next workshop event. Jon O pointed out GMWEA at similar time of year. Craig J mentioned also a Development conference at this time of year.
 - Brendan C mentioned September/October may be a better time of year. Brian B noted September was the original month of the conference but was noted that potential attendees said this month was too busy with projects.

- Buildings and General Services
Brendan C (Nick Thiltgen Chair not present) provided the following update:
 - Event planning will begin for the April BGS workshop.
 - Workshop with have a VT Buys presentation.
 - BGS Commissioner engaged and in support of event.

- Membership
Brian B provided the following update:
 - Brian emailed a spreadsheet list of potential members. Can use feedback from BOD members for subs/vendors/teaming partners that would be a good fit.
 - Brendan working with insurance trust for a 1 page overview to use as marketing material for ACECVT membership. Should have this within the next couple of weeks.

- Legislative
Brian B (on behalf of Shawn K) provided the following update:
 - Tracking 29 bills of over 800 bills. Nothing that needs ACECVT involvement at this time.
 - Governor Scott working on adjusting budget to get transportation bill match. Challenge for State of VT and Vtrans.

5. 2024 EEA

- Aaron G to reach out to Greg G to discuss process for submittals to selection.
- Brendan C – working on alternative venue to host EEA. Checking with Hula. Aaron asked if there's space at the Main St landing (near train station). Jon O asked about monitor barns in richmond or Intervale space next to garden center. Brian B asked to have BOD members send suggestions if they have.

6. BOD Succession Planning

- Jason Booth has asked to leave the BOD after his term is up – June 2024. All noted that Jason should consider if there's a suitable replacement from A&E for the BOD to consider



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- Ken Robie stepping off of BOD – June 2024. Has offered Dave Konger - D&K in Ken’s place. Brian is interviewing Dave next week and will discuss at February BOD meeting
- Brian B – assess replacements & get involved on committees.
- Brendan C – also consider other companies that aren’t represented on BOD or committees. Current By-Laws have 9 as the max # board members. Potentially Engineering Ventures.
- BOD to generate a list of potential succession persons.

7. PAC update

Shawn Kelley (Committee Chair) – Not Present. Brendan C provided the following update:

- Brian B talked with Shawn K – ACECNH does bowling and casino night – bowling has been a success – casino not so much. Bowling seems to be a good possible event (Axe throwing?) can get a lot more people in bowling. Axe throwing only holds around 20 people (Burlington has a facility that says it can take up to 35). Alt option - Scavenger hunt/pub crawl.

8. Other items of business

- Aaron G asked about ACEC Orientation. Brian B reached out to ACEC for events. Brendan C will get back with information on orientation. (Aaron, Patricia, Craig, Ken – have not completed the orientation)

9. Adjournment

- Next Meeting February 21st (moved from February 28th)
- Meeting adjourned at 2:51 pm.

Meeting Summary prepared by:
Jon Olin, P.E.
Secretary, ACEC of VT