



AMERICAN COUNCIL OF ENGINEERING COMPANIES  
*of Vermont*

**ACEC of VT**  
**Board of Directors Meeting Notes**  
**February 21, 2024**  
**by Teams Virtual Meeting**

**Directors Attending:**

- |  |  |
|--|--|
| <input checked="" type="checkbox"/> Brian Beaudoin, <i>Sanborn Head (on phone)</i> | <input checked="" type="checkbox"/> Patricia Shedd, <i>F&amp;O</i> |
| <input checked="" type="checkbox"/> Ken Robie, <i>D&amp;K</i>                      | <input type="checkbox"/> Craig Jewett, <i>Otter Creek</i>          |
| <input type="checkbox"/> Dale Gozalkowski, <i>CHA (joined late)</i>                | <input type="checkbox"/> Jason Booth, <i>Aldrich &amp; Elliott</i> |
| <input checked="" type="checkbox"/> Jon Olin, <i>HTA</i>                           | <input checked="" type="checkbox"/> Aaron Guyette, <i>VHB</i>      |
| <input checked="" type="checkbox"/> Greg Goyette, <i>Stantec</i>                   |  |

**Others Attending:**

- Brendan Cosgrove, *ACEC of VT Executive Director*

**Monthly Meeting:**

**1. Call to Order**

- Brian B called the meeting to order at 2:02 pm.
- Quorum was achieved.

**2. Meeting Notes**

- Ken R motioned to approve February 21, 2024 Meeting Notes; Patricia seconded. All in favor. Meeting Summary approved.

**3. Budget**

- Transportation Workshop Critical for Budget - \$11,000 received. 10 Sponsors so far.
- \$13,970+ in the bank account
- Brian B noted \$2k in budget for DC Meeting and \$2K for fall meeting. Aaron G is attending DC meeting.

**4. Committee Updates**

- Transportation

*Patricia Shedd (Chair) provided the following update:*

- Focus on Transportation Workshop – Goal to get powerpoint submissions well in advance for QC review. Reminder sent for bios and presentations.
- Brendan is coordinating time to visit facility. Will be in VT on the 12<sup>th</sup> of March. Patricia noted Thursday 14<sup>th</sup> or Friday 15<sup>th</sup> would work best.
- Committee working on VTrans MA projects and how to work with 2024 Specifications and Special Spec approval process.



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- Environmental  
*Craig J (Committee Chair) NOT PRESENT – Brian B provided the following update:*
  - Meeting to discuss next technical workshop.
  - Targeting late September for workshop date. Call for abstracts in April
  - Need to coordinate with VSE and VTrans Innovation Symposium
  - Committee plans to reach out to water/wastewater folks to see how committee could benefit.
- Buildings and General Services  
*Brendan C (Nick Thiltgen Chair not present) provided the following update:*
  - Event planning will begin for the May 8th BGS workshop.
  - Agenda being prepared – will be released soon.
- Membership  
*Brendan C provided the following update:*
  - Working on a list of prospects that is manageable.
  - Approximately 10 companies that are not members who could be interested in joining.
- Legislative  
*Brian B (on behalf of Shawn K) provided the following update:*
  - No change – email blast to members summarizing session to be released soon.

## 5. 2024 EEA

- Greg G noted in good shape. 16 submissions. Judges scored last week and meet on Friday. 4 judges this year. Jason Charest also participating as a judge – transitioning in for Eleni. Awards given to 10 projects representing 9 firms. 9 categories and only 1 category did not receive a submission. Energy was the only category without a submission (one energy project was in study category)
- No announcements ahead of time. Will be announced at EEA event.
- Goal to make this a desirable event to attend “prominent event”. Discussing potential of a pdh being part of the event. Option to give pdh’s for submissions.
- Lifetime achievement, Meritorious service award. Aaron G proposed KC Norris for lifetime achievement. Group agreed KC Norris would be a good candidate for this award. Greg G will reach out to KC.
- Potential Meritorious Service Award to Governor Scott. Brian B asked if regulators who engineers have worked with are retiring this year. Aaron G noted Mike Adams US Army Corp. All agreed Mike would be a good recommendation. In order 1) Mike Adams, 2) Governor Scott, and 3) Secretary Flynn. Aaron will reach out to Mike.
- Invite a keynote speaker to present ½ hr on a topic. Global Foundries will present on sustainability initiatives. Good topic – energy, sustainability..
- Waiting to hear back on venue – potentially Hula



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**6. PAC update**

*Shawn Kelley (Committee Chair) – Not Present. Brian B provided the following update:*

- Brian B met with ACECNH President. Company sponsors go to food and bowling costs – cannot support PAC. Individual fees/raffles can go towards PAC
- Aaron G noted that perhaps this could be an event during e-week. Jon O noted e-week is during VT school break but support having event during this week for the significance. Weekday likely has a better for attendance. (Long term will look to have event in e-week)
- This year perhaps April so there is time to plan for it. Brian will check with Sparetime to identify availability.

**7. Other items of business**

**8. Adjournment**

- Next Meeting March 27<sup>th</sup>, 2024
- Meeting adjourned at 2:48 pm.

Meeting Summary prepared by:  
Jon Olin, P.E.  
*Secretary, ACEC of VT*