



AMERICAN COUNCIL OF ENGINEERING COMPANIES
of Vermont

**ACEC of VT
Board of Directors Meeting Notes
April 24, 2024
by Teams Virtual Meeting**

Directors Attending:

- | | |
|--|---|
| <input checked="" type="checkbox"/> Brian Beaudoin, <i>Sanborn Head (on phone)</i> | <input type="checkbox"/> Patricia Shedd, <i>F&O</i> |
| <input type="checkbox"/> David Conger (in place of Ken Robie), <i>D&K</i> | <input type="checkbox"/> Craig Jewett, <i>Otter Creek</i> |
| <input checked="" type="checkbox"/> Dale Gozalkowski, <i>CHA</i> | <input checked="" type="checkbox"/> Jason Booth, <i>Aldrich & Elliott</i> |
| <input type="checkbox"/> Jon Olin, <i>HTA</i> | <input type="checkbox"/> Aaron Guyette, <i>VHB</i> |
| <input checked="" type="checkbox"/> Greg Goyette, <i>Stantec</i> | |

Others Attending:

- Brendan Cosgrove, *ACEC of VT Executive Director*

Monthly Meeting:

1. Call to Order

- Brian B called the meeting to order at 2:03 pm.
- Quorum was not achieved.

2. Meeting Notes

- Patricia S motioned to approve February 21, 2024 Meeting Notes; Brian B seconded. All in favor. Meeting Summary approved.

3. General

- Need to get new ballot prepared 30 days in advance of annual meeting.
- We will need a new National Director to fill the position that Jason is vacating.
- Patricia will be attending the National Annual Meeting in DC. Brendan will reach out to Patricia to see if she would be willing to represent ACEC VT in the National Director capacity.

4. Budget

- BGS Workshop – Received another sponsor. Will keep working for strong attendance.
- \$18,080.58 in the bank account.
- FY25 budget will be established after EEA has been complete. Draft to be developed in the interim and will be updated post-EEA. FY25 budget will consider new priorities including attendance at regional meetings and review of Brendan’s contract.
- Brendan will reach out to ACEC National about potential subsidy for annual and orientation meetings.



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5. Committee Updates

- Transportation
Patricia Shedd (Chair):
 - No update

- Environmental
Craig J (Committee Chair):
 - No update

- Buildings and General Services
Brendan C (Nick Thiltgen Chair not present) provided the following update:
 - Invitation sent for the May 8th BGS workshop.
 - Working on sponsors and registrations.
 - Offering Architect CEs as well.

- Membership
Brendan / Brian B provided the following update:
 - Dues check from Hamlin has come in.
 - Looking to finalize membership drive package and get out to targeted firms.

- Legislative
Brian B (on behalf of Shawn K) provided the following update:
 - Bill S.96 being tracked – Brendan C spoke with Commissioner of BGS and they are not in support of this bill. Appropriations Committee has made it a study – currently in the House.
 - Aaron G asked if ACECVT should make a formal position statement against the Bill.
 - ACECVT available to give testimony at a committee level
 - Jon O asked if we have a template / past example of a position statement. Examples are older – may need to reach out to the former board members
 - Brian B noted ACEC National could provide a sample.
 - Brian B will review with Shawn Kelly and have the legislative committee draft a position statement. Jon O recommended to have it posted in Google Doc for shared review and comment by board members. Greg G offered to be a part of a strategic call to provide bullet points of why ACECVT objects.

6. 2024 EEA

- Invite / registration will be setup by end of this week.
- Received COI from National for event
- We have finalized food and event space with Champlain College
- Still need Meritorious Service Award confirmation. Brendan will reach out to Governor's office to confirm. If we don't hear back from the Governor by Wednesday, VTTrans could be a good alternative.



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7. PAC update

Shawn Kelley (Committee Chair) – Not Present. Brian B provided the following update:

- Original date was to be Thursday, May 16th. Need to change this date due to Corporate Cup being on the same day.

8. Other items of business

- Dale has offered to step into the role of National Director.
- Consider Deputy National Director and attempt to budget for this in FY25.

9. Adjournment

- Next Meeting May 22nd, 2024, 2 pm.
- Meeting adjourned at 2:53 pm.

Meeting Summary prepared by:
Greg Goyette, PE on behalf of Jon Olin, P.E.
Secretary, ACEC of VT