



AMERICAN COUNCIL OF ENGINEERING COMPANIES
of Vermont

**ACEC of VT
Board of Directors Meeting Notes
May 22, 2024
by Teams Virtual Meeting**

Directors Attending:

- | | |
|---|--|
| <input checked="" type="checkbox"/> Brian Beaudoin, <i>Sanborn Head</i> | <input checked="" type="checkbox"/> Patricia Shedd, <i>F&O</i> |
| <input checked="" type="checkbox"/> David Conger, <i>D&K</i> | <input checked="" type="checkbox"/> Craig Jewett, <i>Otter Creek</i> |
| <input checked="" type="checkbox"/> Dale Gozalkowski, <i>CHA</i> | <input type="checkbox"/> Jason Booth, <i>Aldrich & Elliott</i> |
| <input checked="" type="checkbox"/> Jon Olin, <i>HTA</i> | <input checked="" type="checkbox"/> Aaron Guyette, <i>VHB</i> |
| <input checked="" type="checkbox"/> Greg Goyette, <i>Stantec</i> | |

Others Attending:

- Brendan Cosgrove, *ACEC of VT Executive Director*

Monthly Meeting:

1. Call to Order

- Brian B called the meeting to order at 2:04 pm.
- Quorum was achieved.

2. Meeting Notes

- Dale G motioned to approve April 24, 2024 Meeting Notes; Brian B seconded. All in favor. Meeting Summary approved.

3. Financial Overview

- Pending EEA Revenue and Expense. Expecting to be pretty close.
- \$19,781 in bank account.
- Dues to go out early June

4. Committee Updates

- Transportation
Patricia Shedd (Chair) provided the following update:
 - Just coordinating June Qtly Mtg
 - VTrans seeking ACECVT member for Standards Committee. Reference Patricia S email dated 5/22/2024.
- Environmental
Craig J (Committee Chair):
 - Abstract and Save the Date sent for September Tech Workshop. No abstracts received yet.



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- Buildings and General Services
Brendan C (Nick Thiltgen Chair not present) provided the following update:
 - Successful BGS Event
 - Attendees went from 15 to 55 in last couple of weeks before the event – Highest attendance yet.
- Membership
Brendan C provided the following update:
 - Brendan C will be posting membership info this week or next.
- Legislative
Brian B (on behalf of Shawn K) provided the following update:
 - Discussion around getting more visibility and support with legislators. Perhaps invite to events – EEA, Transpo workshop.
 - Tracking Bills – part of it. but not all – advocacy strategy.
 - Consider separate event in Montpelier for legislative advocacy (different or tied to day under dome)

5. 2024 EEA

- Attendance coming in – 35 as of today, 60 expected. Goal is 85.
- Champlain has asked for earlier feedback on # of attendees for catering coordination.
- Greg G coordinated with Erin S – anticipating strong attendance.
- Committee considering adding in trophy for Green Mtn Award for next year. Consider getting Vermont legislator to hand the award/trophy.
- Governor’s office declined invite – interested in future years.
- Greg G may need to miss the event – Aaron volunteered to facilitate the event.

6. PAC update

Shawn Kelley (Committee Chair) – Not Present. Brian B provided the following update:

- Brian B coordinating with Sparetime for a future event
- Coordinating if a cornhole tournament could be held at a brewery.
- Casino night in consideration. Poker Tournament.

7. Other items of business

- Patricia S, Aaron G – DC experience
 - #1 ACEC mission is legislative advocacy. Each State focused on the same mission. How does Vermont apply the ACEC mission?
 - Linda noted ACEC national would like more of a connections with VT chapter
 - Charge money for firms to interface with clients through ACEC. Charge different rates for member vs non-member. Offer discount for sponsoring all events.
 - Workforce development – prepackaged documents for elementary and high school students
 - Recommended ByLaw review every 10 yrs to conform with State Laws



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- Some states use software for PAC contributions (e.g. donor box)
- Minutemen fund has been changed to make those funds more accessible.
- Invoices for Dues that show distribution of where they go (e.g. national, state, scholarships, legislative advocacy...)
- Some states team for fundraising events
- DEC Water Investment Division – Fee Curve / EJCDC Agreement Documents
 - WID used to have their own documents and it was a problem. EJCDC is now accepted. Rural Development Compliant EJCDC available for purchase. Not recommended to approach this as it's unlikely to get change
 - Fee curve developed to help review budgets. Only supposed to be used if above provide a justification.
 - JO recommended this be tracked at BOD and ACECVT be prepared to work with DEC.
 - Some consultants seeking to abolish the fee curve all together. Other option to have a version of the fee curve remain as a guidance document.
 - Craig J will add to the Env Protection Committee agenda and bring update to the Board.
 - ARPA funding twilight and giving back projects that don't meet obligation will be a challenge for project funding.

8. Adjournment

- Next Meeting June 26TH, 2024.
- Meeting adjourned at 3:30 pm.

Meeting Summary prepared by:

Jon Olin, P.E.

Secretary, ACEC of VT